

**MINUTES**  
**WILLIAMS TOWNSHIP**  
**Monday, December 5, 2022/7:00 PM**

The Board of Supervisors met in regular session with the following present: Chairman/Supervisor, Ron Paul; Vice Chairman/Supervisor, Tom Shuttlesworth; Supervisor, Jack Schaeffer, Jr.; Solicitor, Joe Kerwin, Esquire; Secretary/Treasurer, Beth Shuttlesworth. Other attendees: Larry Hoke.

Minutes from the previous meeting and Treasurer's Report of November 7, were approved.

**RESIDENT/PROPERTY OWNER CONCERNS:**

- Further discussion of complaint received regarding dilapidated property at 515 West Broad Street. Property owner approved placement of "Posted – No Trespassing" signs and inquired about razing said property. The Township placed signs on property. Furthermore, Ron Paul will re-connect with property owner to provide information on contractors to raze structure.

**BUSINESS DISCUSSED:**

- The Budget for 2023 was reviewed and approved by motion of Ron Paul, seconded by Tom Shuttlesworth.
- The Board of Supervisors' meeting dates for 2023 were reviewed and approved by motion of Jack Schaeffer, Jr., and seconded by Tom Shuttlesworth. The dates will be posted in the "Legal Notice" section of The Citizen Standard and the Township's webpage.
- The quotes received for the 2023 F-350 Ford truck were approved; the Township will provide letters of approval to Gene Latta Ford for the chassis and U.S. Municipal for the body.
- Discussed purchasing QuickBooks Online Plus with payroll; motion to approve made by Tom Shuttlesworth and seconded by Jack Schaeffer.
- Discussed the Township's Certificated of Deposits at Mid Penn Bank, with further discussion in late spring 2023.

Being no further business to discuss, motion was made by Ron Paul, seconded by Tom Shuttlesworth, to adjourn the meeting at approximately 7:25 PM.