

**Minutes**  
**Williams Township Board of Supervisors Meeting**  
**Municipal Building, One Orange Street, Williamstown, PA**  
**Monday, November 6, 2023 (7 PM)**

The Board of Supervisors met in regular session with the following present: Chairman, Ronald Paul; Vice Chairman Supervisor, Thomas Shuttlesworth; Supervisor, Jack C. Schaeffer, Jr.; Solicitor, Joe Kerwin, Esquire; Secretary/Treasurer, Beth Ann Shuttlesworth, and citizens: Larry Hoke, Kay Schoffstall and Nick Rodichok, Mayor of Williamstown. The Minutes from October's Board Meeting and Treasurer's Report for October 2023 were approved.

Open floor: (1) Nick Rodichok introduced himself as the new Mayor of Williamstown, and if there is anything he can do to help the Township, please let him know. (2) Kay Schoffstall expressed concern about the excessive number of feral cats in her neighborhood and their destruction of personal property, and asked if the Township can do anything to help. Joe Kerwin stated that there is nothing in the Township's Ordinances to enforce this issue; however, he recommended that Ms. Schoffstall contact the District Justice as an avenue for further action.

Correspondence:

- The Upper Dauphin Council of Governments (UDCOG) requested municipalities who are members of the UDCOG vote to commit to a population-based reimbursement of \$2.00 per person, based on the 2020 census, if the Gaming Grant they applied for to fund a professional study of the EMS/ambulance coverage in Northern Dauphin County is denied. Ron Paul made a motion to approve reimbursement if the grant is denied, and Tom Shuttlesworth seconded the motion.
- We discussed the summary tracker of property owners who are in violation of the Township's Property and Motor Vehicle Nuisances Ordinance. Notably, the Township will compile a list of those properties which remain in violation and coordinate with Light-Heigel Engineering Associates to conduct further uniform code compliance measures and consequences.

Unfinished Business:

- The Township's new F350 Truck is expected to be delivered by the end of November 2023.
- The Hanover Engineering study was conducted at the intersection of Ray and East Broad Streets on September 25, 2023. The recommendations are being reviewed by the Borough Authorities and Township Supervisors; courses of action will be discussed at the Board's next meeting.
- The issue of abandoned/blighted properties in the Township was discussed. The Township will compile a list of such properties for further examination and evaluation by Light-Heigel Associates, under the Uniform Property Maintenance Code.

Miscellaneous Business:

- The "draft" budget for 2024 was discussed; Tom Shuttlesworth made a motion to accept the draft budget and Jack Schaeffer seconded the motion. We will advertise in the Citizen Standard newspaper that the draft budget is available for public review at the Township's municipal building.
- We discussed installation of new flooring at the Township's municipal building office. Ron Paul made a motion to accept the quote for carpet tiles from Fry's Flooring, and Jack Schaeffer seconded.

Being no further business to discuss, a motion was made by Jack Schaeffer, seconded by Ron Paul, to adjourn the meeting at approximately 7:55 PM.