

MINUTES
Board of Supervisors of Williams Township
Monday, March 4, 2024/7:00 P.M.

The Board of Supervisors met for their regular monthly meeting. Board members: Ronald H. Paul, Thomas A. Shuttlesworth, Jack C. Schaeffer, Jr.; Township Secretary/Treasurer: Beth Ann Shuttlesworth; Solicitor: Joseph D. Kerwin, Esquire; Township residents: Greg Showers, Jim Drum and Nichole Miller.

Minutes from February's Board meeting and Treasurer's Report for February were approved.

RESIDENT/PROPERTY OWNER CONCERNS:

- Concern that the Board was not following *Robert's Rules of Order* regarding the reading out loud of the Minutes from last Board Meeting prior to approval. Copies of February's Minutes were then provided to all attendees. We will make this adjustment in future meetings.
- Concern was also mentioned about the Township's website. The Board asked the resident to provide a list of suggested improvements for consideration.
- A resident attendee asked for an update of the storm water/drainage issue between Walnut Street and Ray Street, starting at the corner of Walnut and Broad Streets. The Township's Solicitor, Joseph Kerwin, Esquire, recommended that the property owner have their property surveyed before any further action is taken to address this situation.
- Concern was raised about the minutes from February's meeting stating, "Emergency Management Assistant" position when it should be referred to as "Emergency Management Coordinator." The Minutes for February will be corrected.
- Complaints received regarding barking dogs being a violation of our Property Nuisances Ordinance were resolved.

CORRESPONDENCE:

- Letter received from WDO/Community Pride seeking a donation toward the annual Easter Egg hunt was reviewed; Tom Shuttlesworth made a motion to donate \$200.00, seconded by Jack Schaeffer.

UNFINISHED BUSINESS:

- The Township will address the concern of Storm Water Drainage issue on Walnut/Ray Streets, once the ground dries out; however, before any further action, the Township requires the property owner to have the land surveyed to ensure that the work to be done is within our jurisdiction.
- The Township will research requirements for posting our 2001 F350 Truck on Municibid.

NEW BUSINESS:

- The Gaming Grant applied for in 2023 for 2024 paving projects was approved. We received \$59,136.00 of our total request for \$61,600. We will begin our application for the next cycle.
- The South Street Pipe replacement project will be reviewed.
- The Board will review the Pennsylvania Local Government Investment Trust (PLGIT) option.

Being no further business to discuss, a motion was made by Jack Schaeffer, seconded by Ron Paul to adjourn the meeting at approximately 7:35 P.M.