

MINUTES
WILLIAMS TOWNSHIP
Monday, February 6, 2023/7:00 P.M.

The Board of Supervisors met in regular session with the following present: Chairman/Supervisor, Ronald Paul; Vice Chairman/Supervisor, Thomas Shuttlesworth; Supervisor, Jack Schaefer, Jr.; Solicitor, Joe Kerwin, Esquire; Secretary/Treasurer, Beth Shuttlesworth. Other attendees: Jim Shuttlesworth.

The Minutes from January's meeting and Treasurer's Report for January 2023 were approved.

RESIDENT/PROPERTY OWNER CONCERNS:

- Jack Schaeffer provided update on dilapidated property at 515 West Broad Street. Owner contacted one of the contractors requesting a quote for razing/removal of structure/debris.
- Discussed the "Notice" posted on Facebook regarding debris found in ashes and reminder that we only accept coal ash remains/donations in our ash storage bin. The Township will post a "Notice" sign at the ash storage bin. We will also ask the Williamstown Borough to add this notice to the next "Williamstown Happenings" Newsletter.
- Update on concerns received of vehicles/equipment parked at the corner of Ray & Broad Streets. The Township sent a letter, dated January 30, 2023, to property owner regarding this issue creating a "blind spot" when vehicles are pulling out from the intersection stop signs. To date, the vehicles and equipment were re-positioned further back from the road; however, the Township will follow up with a letter of specific limits and restrictions to avoid the appearance of a "junk yard."

CORRESPONDENCE:

- Discussed Memorandum from Deputy Director Dauphin County Tax Claim Bureau, January 12, 2023, RE: Tax Claim Bureau – Interest-Free Grace Period. To encourage the resolution and/or payment of unpaid 2022 real property taxes returned to the Dauphin County Tax Claim Bureau for collection, the Dauphin County Commissioners agreed to offer a 30-day interest-free grace period for returned 2022 County Real Property Tax.

UNFINISHED BUSINESS:

- Motion to approve the payment of the invoice amount of \$1,955.75 to American Rock Salt Company, LLC., for 25-tons of Rock Salt delivered on January 23, 2023, was made by Ron Paul, and seconded by Jack Schaeffer.
- Update on the Community Development Block Grant application which did not meet federal regulations to assist with the purchase of a new F-350 Ford Truck was provided by Jack Schaeffer. The Township will pursue additional avenues to apply for the State Gaming Grant and Ron Paul will contact the vendors to advise them of current situation.
- Joe Kerwin, Esquire, provided information about a "Records Retention Policy." He will prepare documentation to establish this Policy and adopt a Resolution at next month's Board meeting.

Being no further business to discuss, motion made by Ron Paul, seconded by Tom Shuttlesworth, to adjourn the meeting at approximately 7:30 P.M.