

**Minutes**  
**Williams Township Board of Supervisors Meeting**  
**Municipal Building, One Orange Street, Williamstown, PA**  
**Tuesday, September 5, 2023 (7 PM)**

The Board of Supervisors met in regular session with the following present: Chairman Supervisor, Ronald Paul; Vice Chairman Supervisor, Thomas Shuttlesworth; Supervisor, Jack C. Schaeffer, Jr.; Karolyn Kerwin, representing Solicitor, Joe Kerwin, Esquire; Secretary/Treasurer, Beth Ann Shuttlesworth; and Larry Hoke. The Minutes from August's Board Meeting and Treasurer's Report for August 2023 were approved.

**Resident/Property Owner Concerns:**

- The outage of three streetlights on Lenker Drive was resolved by PPL.
- The concern of residential barbed-wire fencing and review of the PA Fence Law was discussed. Ron Paul made a motion to prohibit residential barbed-wire fencing, as per the PA Fencing Law, within Williams Township; the motion was seconded by Jack Schaeffer, Jr.
- The concern of vehicles parked near the fire hydrant on North Street, notably during High School football games, was discussed. The Township will proceed to paint "NO PARKING" and yellow lines 15-feet long on both sides of the fire hydrant. Potential painting around the fire hydrant at Carl and North Street was discussed.

**Correspondence:**

- Reviewed the correspondence tracker of property owners in violation of the Township's Property and Motor Vehicle Nuisances Ordinance. Notably, the Board approved sending a letter with invoice to the property owner of 602 West Market Street, who neglected to act. Further action will be taken with other property owners who neglect to act. There have been several property owners who have taken some action to comply, and several owners who are now in compliance with the Ordinance. We thank those who have complied.
- A mention was made regarding two abandoned, blighted properties on West Broad Street and North Street. This concern will be discussed at the next Board meeting.

**Unfinished Business:**

- Update on the Township's new F350 Truck -- Ron Paul received further information from U.S. Municipal Body Works; due to backlog of vehicle orders from 2021 and 2023, we now expect the new truck to be ready to view in the middle of November 2023.
- Our correspondence with H.A. Berkheimer regarding our request to be released from our contract of Local Services Tax, Business Privilege Tax and Delinquent Per Capital Tax beginning in 2024, was acknowledged and no additional information was requested -- awaiting final approval.
- Update on Hanover Engineering intersection study of Ray and East Broad Streets -- Jack Schaeffer met with engineers on August 29, 2023; measurements were taken, and a report and diagrams will be provided for further discussion. Notably, "3-Way" Stop signs are no longer acceptable in Pennsylvania.

**Miscellaneous Business:**

- New "Park" signs (2 large; 2 small) were installed at the ballpark area behind the Township's Municipal Building at the park's gate, walking path, and at the two dugouts.
- New "Speed Limit 25" signs (2) were installed on North Street.

Being no further business to discuss, a motion was made by Ron Paul, seconded by Jack Schaeffer, Jr., to adjourn the meeting at approximately 7:40 PM.