

Minutes
Williams Township Board of Supervisors Meeting
Municipal Building, One Orange Street, Williamstown, PA
Monday, October 2, 2023 (7 PM)

The Board of Supervisors met in regular session with the following present: Vice Chairman Supervisor, Thomas Shuttlesworth; Supervisor, Jack C. Schaeffer, Jr.; Solicitor, Joe Kerwin, Esquire; Secretary/Treasurer, Beth Ann Shuttlesworth; and Nakita Merwine. The Minutes from September's Board Meeting and Treasurer's Report for September 2023 were approved.

Open floor: Vice Chairman Shuttlesworth asked Nakita Merwine to introduce herself and asked if she had anything to report. She said she is a 12th grade student from Pine Grove Area and was attending the meeting as part of a Civics' Class assignment.

Resident/Property Owner Concerns:

- The Township painted diagonal, yellow lines on North Street indicating "no parking zone within 15 feet" of the fire hydrant to address the concern of vehicles parking there during sporting events.

Correspondence:

- The Township received the 2023 Commonwealth aide allocation from the Auditor General's Office supporting the Volunteer Fire Relief Association(s) (VFRA) of the fire company which serves our community in the amount of \$5,435.89. A motion was made by Jack Schaeffer to disburse the funds to Liberty Hose Company #1, Williamstown; motion seconded by Tom Shuttlesworth.
- The check received from the Housing Authority of the County of Dauphin in the amount of \$154.42, which represents payment in lieu of taxes for the fiscal year ending June 30, 2023, regarding Laurel Hill Apartments Public Housing Project was discussed. A motion was made by Tom Shuttlesworth to disburse the funds to the Williams Valley Area School District; motion seconded by Jack Schaeffer.
- The letter from Williamstown EMS seeking donations for their 2nd annual "First Responder Trunk or Treat" event on October 22, 2023, was discussed. A motion was made by Jack Schaeffer to donate \$100.00; seconded by Tom Shuttlesworth.
- Discussed the Township's Property and Motor Vehicle Nuisances Ordinance letter tracker.

Unfinished Business:

- We expect the Township's new F350 Truck to be ready to view in November 2023.
- We received the Hanover Engineering study on the intersection of Ray and East Broad Streets on September 25, 2023. This is considered a joint project between Williamstown Borough and Williams Township. Joe Kerwin will bring this study/project to the Williamstown Borough Authority meeting for their review.
- The concern of abandoned/blighted properties in the Township was tabled for discussion of the information received at a future meeting. Joe Kerwin mentioned researching the "Uniform Property Maintenance Code" and to contact Light-Heigel for further information.

Miscellaneous Business:

- The Township installed six "No Parking This Side" signs on Hemlock Street, near the Williams Valley Football/Soccer Stadium to ensure Emergency Responders can access this street.

Being no further business to discuss, a motion was made by Tom Shuttlesworth, seconded by Jack Schaeffer, Jr., to adjourn the meeting at approximately 7:30 PM.