

**MINUTES**  
**Board of Supervisors of Williams Township**  
**Monday, May 6, 2024 @ 7:00 P.M.**

The Board of Supervisors met for their regular monthly meeting. Board members: Ronald H. Paul, Thomas A. Shuttlesworth, Jack C. Schaeffer, Jr.; Township Secretary/Treasurer: Beth Ann Shuttlesworth; Solicitor: Joseph D. Kerwin, Esquire; Township residents: Jim Drum, Larry Hoke, Kay Schoffstall, and Jim Shuttlesworth.

- Minutes from April's Board Meeting and Treasurer's Report for April were approved.

**RESIDENT/PROPERTY OWNER CONCERNS:**

- Concern expressed about the growing number of feral cats roaming around North and Julian Streets and being fed by neighbors. Placing food on other's property is unlawful and perpetrating the situation. Township officials will review the Ordinances and see how the Township can assist with this situation.

**UNFINISHED BUSINESS:**

- An update was provided on Blighted/Abandoned Property and Property Nuisances Ordinance listings. Two additional properties will be added to this listing.
- Results of the Engineer Study performed on the Ray and Broad Street intersection were discussed. The Township will proceed with placing 4-Way Stop signs and "No Parking Here to Corner" signs; as well as "Stop Ahead Sign" on Ray Street. Letters will be sent to residents notifying them of when this will be implemented; the study is available for review in the Office.
- The paving bids for the Township's 2024 Paving Projects were opened. Ron Paul made a motion to accept the bid by New Enterprise of \$177,815.00; seconded by Jack Schaeffer. Letters will be sent to notify bidders of the result. Notification of residents affected by the paving projects will be made once timelines are established.
- The subject of paving McSurdy Street (two of three sections) was discussed. Tom Shuttlesworth made a motion to accept a bid from Deluxe Black LLC; seconded by Ron Paul. Tom Shuttlesworth made a motion to pay for this project, estimated at \$14,000.00, from the General Fund account; Jack Schaeffer seconded this motion. The third section will be addressed at a later date as it includes a sewer cover issue.
- South Street Pipe/Paving Project. The Township will have the Borough Authority inspect the pipes, via camera, to observe conditions. Further action to be taken.
- Paperwork was completed and submitted to establish a PLGIT account for the Township.
- The Gaming Grant Cycle for 2025 is not available.

**NEW BUSINESS:**

- A discussion about providing a retirement plan for the Township's full-time employee was made. Jack Schaffer made a motion to pursue options; Ron Paul seconded this motion.
- A discussion about providing some health coverage for the Township's full-time employee was made pending further information.
- A discussion about increasing the Secretary/Treasurer's two-week gross salary of \$425.00 was made. Ron Paul made a motion to increase the salary to \$525.00; Jack Schaeffer seconded this motion.

Being no further business to discuss, a motion was made by Ron Paul, seconded by Tom Shuttlesworth to adjourn the meeting at approximately 7:55 P.M.