

**MINUTES**  
**Board of Supervisors of Williams Township**  
**Monday, July 8, 2024 @ 7:00 P.M.**

The Board of Supervisors met for their regular monthly meeting. Board members: Thomas A. Shuttlesworth, Jack C. Schaeffer, Jr.; Township Secretary-Treasurer: Beth Ann Shuttlesworth; Solicitor: Joseph D. Kerwin, Esquire; Township residents: Greg Showers; Nicole & Matt Miller, John Yanoscak; Dave Smith; Jim Drum.

- Minutes from June's Board Meeting and Treasurer's Report for June were approved.

**RESIDENT/PROPERTY OWNER CONCERNS:**

- Nicole and Matt Miller brought the completed survey of their property to request the "alley" be transferred to them. The Township does not have any interest in the "alley." Therefore, Solicitor Joseph Kerwin will prepare a Quitclaim Deed transferring this property; it does not promise the property is free of debt or that no one else owns or claims to own the property. Adjoining property owners will receive notification of this transfer.
- Resident complained about neighbors violating the Open Burning Ordinance and Property Nuisances Ordinance with grass in excess of 8-inches in height. Letters of notification of violation will ensue.

**CORRESPONDENCE:**

- Letter received from WDO/Community Pride seeking sponsorship for the 1<sup>st</sup> Annual Paul Foster Youth Fishing Rodeo on April 26, 2025, in Williams Township, was tabled until next meeting.
- Adam Koppenhaver contacted Jack Schaeffer asking about filling the Emergency Management Assistant position for the Township. The Board tabled this until its next meeting.

**UNFINISHED BUSINESS:**

- Street Paving Projects are scheduled for July 18-22, 2024. No Parking signs will be distributed.
- The South Street Pipe project was discussed; further coordination needed.
- Jack Schaeffer and Tom Shuttlesworth met with Dauphin County officials regarding our application for the PA Gaming Grant 2024 cycle. Updates to our application will be made and submitted by the October deadline.
- The Township Supervisors discussed Health Care Insurance provided by Highmark through Pennie program. Tom Shuttlesworth motioned that the Township pay the Roadmaster's monthly health care invoice; seconded by Jack Schaeffer. In regard to contributing toward the Roadmaster's IRA, Tom Shuttlesworth motioned to contribute 5% of base gross bi-weekly pay, and deposit \$5,000 into the account for prior service; Jack Schaeffer seconded this motion.

**NEW BUSINESS:**

- The two letters received for consideration of the vacant supervisor position were reviewed. Jack Schaeffer made a motion to appoint James A. Shuttlesworth to fill the vacancy; seconded by Tom Shuttlesworth.

Being no further business to discuss, a motion was made by Tom Shuttlesworth, seconded by Jack Schaeffer, to adjourn the meeting at approximately 7:40 P.M.