

MINUTES
Board of Supervisors of Williams Township
Monday, August 5, 2024 @ 7:00 P.M.

The Board of Supervisors met for their regular monthly meeting. Board Members: Thomas A. Shuttlesworth, Jack C. Schaeffer, Jr., and James A. Shuttlesworth; Secretary-Treasurer: Beth Ann Shuttlesworth; Solicitor: Joseph D. Kerwin, Esquire; Residents: Nichole Miller, Matt Miller, Jim Drum, Adam Koppenhaver.

- Minutes from July's Board Meeting and Treasurer's Report for July were approved.
- The Board welcomed Jim Shuttlesworth as the newly appointed Supervisor replacing Ron Paul.
- Tom Shuttlesworth made a motion to nominate Jack Schaeffer as the new Chairman; seconded by Jim Shuttlesworth.

RESIDENT/PROPERTY OWNER CONCERNS:

- Nicole and Matt Miller asked about any updates on the Quitclaim Deed. Solicitor Joe Kerwin said the Deed would be ready by September's Meeting. Jim Shuttlesworth motioned to have Jack Schaeffer sign the Deed on behalf of the Township, seconded by Tom Shuttlesworth.
- The Township's listing of Property & Motor Vehicle Nuisances Ordinance violations was discussed. A conference call with Mr. Marty Sowers will be scheduled to discuss this subject.

CORRESPONDENCE:

- Letter from WDO/Community Pride seeking sponsorship for the 1st Annual Paul Foster Youth Fishing Rodeo on April 26, 2025, in Williams Township, was discussed. Jim Shuttlesworth made a motion to donate \$200.00; seconded by Jack Schaeffer.

FINISHED BUSINESS:

- The street paving project for Summer of 2024 was completed on August 5, 2024. A few issues with the paving project were discussed and will be addressed.
- The Township's full-time employee now has Health Insurance and a Retirement Investment account.

UNFINISHED BUSINESS:

- Adam Koppenhaver's interest as the Emergency Management Coordinator for the Township was discussed. Tom Shuttlesworth made a motion to appoint Adam Koppenhaver to fill this position; seconded by Jack Schaeffer.
- Placement of new street signage on Ray & Broad Street Intersection is pending.
- The South Street Pipe project was discussed; further coordination needed.

NEW BUSINESS:

- The Board discussed Junk Yard permits/licensing fees. Mr. Kerwin will pursue what neighboring Townships/Municipalities do to establish a fee schedule.
- The Board discussed hiring a seasonal employee. Jack Schaeffer motioned to hire Jason Doyle at \$16.00 per hour, starting on August 19, 2024; seconded by Tom Shuttlesworth.
- Due to vibration of paving machinery, a water break occurred on Julian Street. Motion to pay Ken Drum for services incurred made by Jim Shuttlesworth, seconded by Tom Shuttlesworth

Being no further business to discuss, a motion was made by Tom Shuttlesworth, seconded by Jack Schaeffer, to adjourn the meeting at approximately 7:30 P.M.