

**MINUTES**  
**Board of Supervisors of Williams Township**  
**Monday, October 7, 2024 @ 7:00 P.M.**

The Board of Supervisors met for their regular monthly meeting. Board members: Jack C. Schaeffer, Jr; Thomas A. Shuttlesworth; James A. Shuttlesworth; Township Secretary/Treasurer: Beth Ann Shuttlesworth; Solicitor: Joseph D. Kerwin, Esquire; Residents: Kaye Schoffstall and Larry Hoke.

- Minutes from September's Board Meeting & Treasurer's Report for September were approved.

**RESIDENT/PROPERTY OWNER CONCERNS:**

- A resident thanked the Board for paving West Julian Street. A resident also expressed grave concern about the number of feral cats defecating on owner's property and the neglected care of a neighbor's dog, and concern about overgrowth of weeds. The Township will send a Notice of Violation of Property Nuisances Ordinance to the property owner. The Township also advised resident to call the Humane Society "Dog Warden" and to contact the Department of Aging, Dauphin County, to inquire about the welfare of said neighbor.

**CORRESPONDENCE:** Correspondence received during the month of September was discussed.

**UNFINISHED BUSINESS:**

- The Township's Quitclaim Deed for alley at Property ID 72-006-001, will be finalized before November's Board Meeting.
- Status of placement of new street signage on Ray & Broad Street Intersection was discussed and dates for installation of new signs will be scheduled.
- The status of paving the third portion of McSurdy Street was discussed. The new manhole cover was delivered and will be replaced within next two weeks; further contact for paving to ensue.
- Letters from the Township were sent to affected property owners regarding the South Street Pipe project to contact the office if they desired information. Jack Schaeffer will work with Drum Excavating for final plan.
- The Junk Yard License/Permit will remain in effect on an annual basis.

**NEW BUSINESS:**

- The Williamstown Borough Council asked if the Township could pay for the divider fencing at the Multi-Sports Complex pickleball courts in the amount of \$8,517.50. Jack Schaeffer motion to pay this amount; seconded by Tom Shuttlesworth.
- Jack Schaeffer made a motion to pay the remaining bills, to include The American Rock Salt Company for 25 tons of bulk ice control salt in the amount of \$2,309.56; Jim Shuttlesworth seconded this motion.
- Jim Shuttlesworth motioned to donate \$100.00 for the annual Williamstown Halloween Parade; seconded by Tom Shuttlesworth.
- The Township received complaints from residents surrounding 950 West Broad Street regarding burning garbage and burning on Sunday, October 6<sup>th</sup>. A Notice of Violation of the Township's Open Burning Ordinance was sent to the property owner on October 7<sup>th</sup> with a copy of the Ordinance.
- Final Notice of Violation was issued to property owners of 1101 East Market Street on September 26, 2024, regarding excessive high grass/weeds. The deadline for compliance was October 7, 2024. Jack Schaeffer will follow up with Light & Heigel and Solicitor for additional advice and proceed to contact a lawn service to clean up the property.

There being no further business to discuss, a motion was made by Jack Schaeffer, seconded by Tom Shuttlesworth, to adjourn the meeting at approximately 7:55 P.M.