

MINUTES
Board of Supervisors of Williams Township
Monday, December 9, 2024 @ 7:00 P.M.

The Board of Supervisors met for their regular monthly meeting. Board members: Jack C. Schaeffer, Jr.; Thomas A. Shuttlesworth; and James A. Shuttlesworth; Solicitor, Joseph Kerwin, Esquire; Township Secretary-Treasurer: Beth Ann Shuttlesworth; no residents.

- Pledge of Allegiance recited.
- Minutes from November's Board Meeting & Treasurer's Report for November were approved.

RESIDENT/PROPERTY OWNER CONCERNS:

- No residents in attendance.

CORRESPONDENCE:

- Letter from Dauphin County Office of Tax Assessment, 11/8/2024, with Certification of 2025 Real Property (taxable) Assessment total of \$32,394,200.00

FINISHED BUSINESS:

- The Quitclaim Deed for property owners of Parcel ID: 72-006-001 was signed by Chairman.
- Burn Ban announced on November 3, 2024, was rescinded on December 7, 2024.
- Tom Shuttlesworth made a motion to accept the Township's proposed Budget for 2025; seconded by Jack Schaeffer.
- A Municipal Claim for Services was signed by Jack Schaeffer, Chairman, and Beth Ann Shuttlesworth, Secretary/Treasurer, against the owners of parcel # 72-007-026, 1101 East Market Street, Tower City, PA 17980, for costs incurred to clean up the severely neglected property, which will be filed in the Court of Common Pleas, Dauphin County, Pennsylvania.
- The Board reviewed proposed meeting dates for 2025. Jack Schaeffer made a motion to accept the meeting dates; Jim Shuttlesworth seconded this motion. Notice of Board Meeting dates for 2025 will be posted in the next edition of *The Citizen Standard* and to our website.

UNFINISHED BUSINESS:

- Installation of "No Parking Here to Corner" signs on corner area of Ray & Broad Street will commence in spring 2025.
- South Street Pipe/Paving Project – Drum Excavating will assist with ordering and re-placing several pipes on South Street.
- PA Game Commission is aware of issues with Township and Game Commission property and placed it on their list to investigate. Jack will follow up with Game Commission early 2025.

NEW BUSINESS:

- A holiday bonus for Township employees was discussed. Jack Schaeffer made a motion to give a \$100.00 bonus to the full-time employee; Jim Shuttlesworth seconded this motion. Tom Shuttlesworth made a motion to give a \$100.00 bonus to the part-time employee; Jack Schaeffer seconded; Jim Shuttlesworth abstained from this action.
- The Township discussed purchasing a new tractor and lawn equipment. A motion was made by Jim Shuttlesworth to proceed with posting a "Bid Notice" in the local newspaper; Jack Schaeffer seconded this motion.
- Joe Kerwin, Esquire, will seek information for the Township regarding Zoning Ordinances.

Having no further business to discuss, a motion was made by Jack Schaeffer, seconded by Tom Shuttlesworth, to adjourn the meeting at approximately 7:35 P.M.