

MINUTES
Board of Supervisors of Williams Township
Monday, February 3, 2025 @ 7:00 P.M.

The Board of Supervisors met for their regular monthly meeting. Board members: Chairman, Jack C. Schaeffer, Jr.; Vice-Chairman, Thomas A. Shuttlesworth; and James A. Shuttlesworth; Solicitor: Joseph Kerwin, Esquire; Township Secretary/Treasurer: Beth Ann Shuttlesworth; and Sergeant James R. Olinger, Station Commander, PA State Police Troop H, Elizabethville; no residents.

- Pledge of Allegiance recited.
- Minutes from January's Board Meeting & Treasurer's Report for January were approved.
- SGT Olinger introduced himself as the PA State Police Station Commander of Troop H, Elizabethville, effective August 2024. He provided a report of calls for service for 2024 in the Township. He discussed applying for an Originating Agency Identifier (ORI). CPL Wright will contact us about the application process. He offered the PSP's support for our community.

RESIDENT/PROPERTY OWNER CONCERNS:

- No concerns.

BUSINESS:

- We received one sealed bid for new tractor and lawn equipment, per the Bid Notice in *The Citizen Standard* editions (December 26, 2024 & January 2, 2025). Country Turf and Trail, Sunbury, submitted an estimated bid of \$37,989.00. Jim Shuttlesworth made a motion to accept the bid; Jack Schaeffer seconded the motion.
- We received three sealed bids for 40x44x16 Pole Building, per the Bid Notice in *The Citizen Standard* editions (January 16 & 23, 2025). Rocky Mountain Contractors, LLC, submitted the lowest estimated bid of \$86,700.00. Jack Schaeffer made a motion to accept the bid; Tom Shuttlesworth seconded the motion.
- Quotes for electric services for the pole building will be needed.
- Joe Kerwin, Esquire, contacted the Zoning Official Office; they will provide dates for a meeting to discuss Zoning Ordinances.
- Discussed the National Flood Insurance (NFIP) Audit meeting on January 24, 2025. Concern expressed about Stoneroad Iron and Metal Recycling Center, Williamstown. A follow-up meeting is scheduled for March 7, 2025.

UNFINISHED BUSINESS:

- Installation of "No Parking Here to Corner" signs on corner area of Ray & Broad Street will commence in spring 2025.
- South Street Pipe/Paving Project – Drum Excavating will assist with ordering and re-placing several pipes on South Street.
- PA Game Commission is aware of issues with Township and Game Commission property and placed it on their list to investigate. Jack will follow up with Game Commission early 2025.

NEW BUSINESS:

- Announcement for "seasonal/part-time laborer" position.
- Preliminary search for a new backhoe.
- Discuss Engineer Study of Hemlock Street - parking restrictions from North St. to Division St.

Having no further business to discuss, a motion was made by Jack Schaeffer, seconded by Jim Shuttlesworth, to adjourn the meeting at approximately 8:00 P.M.