

MINUTES
Board of Supervisors of Williams Township
Monday, March 3, 2025 @ 7:00 P.M.

The Board of Supervisors met for their regular monthly meeting. Board members: Chairman, Jack C. Schaeffer, Jr.; Vice-Chairman, Thomas A. Shuttlesworth; and James A. Shuttlesworth; Solicitor: Joseph Kerwin, Esquire; Township Secretary/Treasurer: Beth Ann Shuttlesworth; and residents: Alice Lauver and Caleb Machamer.

- Minutes from February's Board Meeting & Treasurer's Report for February were approved.

RESIDENT/PROPERTY OWNER CONCERNS:

- A resident expressed concern about the erosion of the alley behind the owner's property. Jack Schaeffer asked Joe Kerwin, Esquire, to conduct a quick deed search of the alley in question to determine ownership and course(s) of action.
- Also discussed was concern about non-serviceable vehicles being stored on property; a letter will be sent to the owner of this property notifying them of the Township's Property and Motor Vehicle Nuisances Ordinance and their non-compliance with the Ordinance.

CORRESPONDENCE:

- Letters requesting donations/contributions: (1) Jim Shuttlesworth made a motion to donate \$300.00 for "Gold Sponsor" to the Williams Valley Youth Baseball Association; Tom Shuttlesworth seconded the motion; (2) Jack Schaeffer, Jr., made a motion to donate \$200.00 to the Williams Valley Elementary PTO Book Fair; Tom Shuttlesworth seconded the motion; (3) Tom Shuttlesworth made a motion to donate \$200.00 to the WDO/Community Pride for the annual Easter Egg Hunt; Jim Shuttlesworth seconded the motion.

BUSINESS

- Construction of the new pole building will commence on March 4, 2025.
- The ad for "Help Wanted" for a seasonal/part-time laborer position was in the February 20, 2025, edition of *The Citizen Standard*. Applications being accepted until April 1, 2025; interviews will be conducted thereafter, with an anticipated start date of April 14, 2025.

FINISHED BUSINESS:

- Completed installation of street signs at the corner of Ray/Colliery/Broad Street intersection, as recommended by the Hanover Engineer Study conducted in August 2023.

UNFINISHED BUSINESS:

- South Street Pipe/Paving Project – follow up with Drum Excavating in Spring 2025.
- Property boundary issues with the PA Game Commission. Jack Schaeffer will follow up with the Game Commission in Spring 2025.
- Information on Zoning Ordinance – Joe Kerwin, Esquire, is working towards having a meeting scheduled with the Board of Supervisors to discuss Zoning.
- Need to submit a "Notice" in *The Citizen Standard* that the Board of Supervisors intend to adopt an Ordinance amending salaries and compensation of Supervisors by adjusting the maximum threshold for supervisor compensation permitted by Act 94 of 2024, at the regular Board Meeting on April 7, 2025.
- The Board of Supervisors have a follow-up meeting with PEMA officials on March 7, 2025, to discuss recommendations from the National Flood Insurance (NFIP) Audit meeting.
- Preliminary search for a new backhoe; on-going.
- Discuss Engineer Study of Hemlock Street - parking restrictions from North St. to Division St.

NEW BUSINESS:

- Quotes for electric services for the new pole building were reviewed - Jack Schaeffer made a motion to accept the proposed quote from Lentz Electric, Inc., of \$11,114.00; Tom Shuttlesworth seconded the motion.
- Quotes for propane services for the new pole building were reviewed; Jim Shuttlesworth made a motion to accept the proposal from Koppy's Propane; Jack Schaeffer seconded this motion.

Having no further business to discuss, a motion was made by Jack Schaeffer, seconded by Tom Shuttlesworth, to adjourn the meeting at approximately 7:45 P.M.