

MINUTES
Board of Supervisors of Williams Township
Monday, October 6, 2025 @ 7:00 P.M.

The Board of Supervisors met for their regular monthly meeting. Board members: Chairman, Jack C. Schaeffer, Jr.; Vice-Chairman, Thomas A. Shuttlesworth; and James A. Shuttlesworth; Solicitor: Joseph Kerwin, Esq.; Secretary/Treasurer: Beth Ann Shuttlesworth.

- **Pledge of Allegiance recited.**
- **Minutes from September 8, 2025, Board Meeting & Treasurer's Report for September were approved.**

RESIDENT/PROPERTY OWNER CONCERNS:

- None.

FINISHED BUSINESS:

- New Enterprise Stone & Lime Co., Inc., completed our 2025 paving project on October 2, 2025. We are filling in steep drop-off sections with stone mixture.
- Smucker Builders, LLC, commenced work to repair the old garage building on October 2, 2025; we anticipate completion by October 7, 2025.
- Lentz Electric will let us know when they will start services to the old garage building.
- We completed the Application for the Dauphin County PY2025 Community Development Block Grant for costs of materials to replace storm drains (stone, pipes and inlet boxes) on North Street and Fairview Street. Jack will submit our Application on Wednesday, October 8, 2025.

UNFINISHED BUSINESS:

- The PA Game Commission Surveyors contacted the Field & Cover employees at the Game Commission office in the Township, signifying the boundary issue is being addressed. No further information to date.
- National Flood Insurance (NFIP) Audit meeting: Board met w/PEMA officials on January 24, 2025; a follow-up meeting was held on March 7th; and second follow-up meeting was held on May 12, 2025. Awaiting results of Engineer Survey to provide to PEMA officials.
- Awaiting the formal Dauphin County Local Share Grant Agreement in the awarded amount of \$75,000 for 2025 paving projects.
- Additional guidance for unfilled ballot positions of Township Tax Collector and one Auditor.
- Discussed costs for purchasing/leasing a Diesel fuel tank for the Township Garage; tabled.

NEW BUSINESS:

- Discussed costs for purchasing material containment blocks for separating types of stone stored at the Township; tabled.
- We will work to prepare the proposed Township Budget for 2026, for review at November's Board Meeting.
- The Board discussed Dauphin County staff comments for the proposed lot add-on plan in Williams Township (Reigel and Gross). The Supervisors concurred with the comments and will sign the plan and return to Burch Associates.

Having no further business to discuss, motion made by Jack Schaeffer, seconded by Jim Shuttlesworth, to adjourn the meeting at approximately 7:30 P.M.