

MINUTES
Board of Supervisors of Williams Township
Monday, March 2, 2026/7:00 PM

The Board of Supervisors convened for their monthly Meeting. Attendees: Jack C. Schaeffer, Chairman Supervisor; Thomas A. Shuttlesworth, Vice-Chairman Supervisor; James A. Shuttlesworth, Supervisor; Beth Ann Shuttlesworth, Secretary/Treasurer; and Solicitor, Joseph Kerwin, Esquire.

Correspondence:

- Discussed complaint about property located at 9754 Route 209; letters from Sewage Enforcement Officer and Township Supervisors sent to property owner conveying Ordinance violations, etc.
- WDO/Community Pride Letter – Annual Easter Egg Hunt: Tom Shuttlesworth made a motion to donate \$200.00; Jim Shuttlesworth seconded the motion.
- Williams Valley Baseball Association – Sponsorship Letter: Jack Schaeffer made a motion to be a Silver Sponsor for \$115.00 (business name displayed on field sign along the outside fence in Williams Township field); seconded by Jim Shuttlesworth.
- Williams Valley PTO – Scholastic Book Fair: Tom Shuttlesworth made a motion to donate \$200.00; seconded by Jack Schaeffer.
- Sheriff's Notice – Property at 1101 East Market Street, Tower City (Williams Township).

Finished Business:

- Remit payment of invoice of \$5,479.13, to Lentz Electric for services at small garage.

Unfinished Business:

- Property boundary issues with PA Game Commission. Awaiting determination of property boundary survey.
- NFIP Audit – Stoneroad Iron & Metal awaiting completed survey from PennCore Consulting.
- Diesel Fuel tank at Township Garage – further discussion in the Spring/Summer.
- Tree and brush trimming/mowing along three Township roadways. Received estimate quote from Drum Excavating of \$6,250.00. Jack Schaeffer made a motion to hire Drum Excavating; seconded by Jim Shuttlesworth. Tom Shuttlesworth will contact Adam Koppenhaver, EMC, to notify of potential road closure of Water Street for a limited time of 2-3 hours, date to be determined.
- Gutters and two awnings for Township Building: Timberline Buildings will conduct a site visit on Friday, March 6, 2026, and provide cost estimate.
- Williamstown EMS Membership – Township Residents. Jim Shuttlesworth will attend the next WEMS Meeting on Tuesday, March 3, 2026, to collect further information on services/coverage.

New Business:

- Williamstown Spring Clean-up Day is Saturday, May 16, 2026, from 8 AM to 12 PM (noon) at the Borough complex. Notice will be posted on our website and Jack Schaeffer will post on Facebook.
- Roadmaster obtained three galvanized bargates for placement on Grant Street, Laurel Hill area.
- Jim Shuttlesworth is gathering information on a new camera system for the Township complex.

There being no further business to discuss, motion made by Jack Schaeffer, seconded by Tom Shuttlesworth, to adjourn the meeting at approximately 7:45 PM.