

MINUTES
Board of Supervisors of Williams Township
Monday, September 14, 2026/7:00 PM

The Board of Supervisors convened for their monthly Meeting. Attendees: Jack Schaeffer, Chairman Supervisor; Thomas Shuttlesworth, Vice-Chairman Supervisor; James Shuttlesworth, Supervisor; Beth Ann Shuttlesworth, Secretary/Treasurer; Solicitor, Joseph Kerwin; Township residents: John Yanoscak and Penny Bush.

Meeting Minutes for August 3, 2026, and Treasurer's Report for August – Approved.

Resident/Property Owner Concerns:

- Resident expressed gratitude for action to remove junk at neighboring derelict property; had questions about upcoming paving project; and questionable actions about neighboring property.
- Resident expressed concern about vehicles parked near road obstructing visibility of traffic when exiting driveway. Board of Supervisors will review situation and action accordingly.

Correspondence:

- Email from Liberty Hose Company #1, Williamstown, seeking donation. Motion by Tom Shuttlesworth to donate \$2,500; seconded by Jack Schaeffer.

Finished Business:

- Pipe replacement project completed in Greenfield area; invoices paid for four (4) areas.

Unfinished Business:

- Property at 509 East Market Street – Abandoned; violation of Property Nuisances Ordinance. Our Solicitor will file a Municipal Lien on behalf of the Township for costs incurred.
- Property at 8734 Route 209 – Abandoned; in violation of Property Nuisances Ordinance. Our Solicitor will file a Municipal Lien on behalf of the Township for costs incurred.
- Property at 602 W. Market St – Motion by Jack Schaeffer to negotiate offer to purchase property; seconded by Jim Shuttlesworth.
- Township's 2026 Paving Project to commence on or about September 21, 2026. Letters of Notice were sent to affected residents and Williams Valley School District.
- Awaiting Dauphin County Local Share Grant Agreement for the awarded amount of \$75,800 for our 2026 Paving Project.
- NFIP Audit – Stoneroad Iron & Metal. PennCore Consulting provided results of H&H Report on March 13, 2026. Report indicates that it appears that this business is not in a flood plain zone. PennCore to submit Letter of Map Change (LOMC) to FEMA.
- Material containment blocks: Federal Grant opened on 8/3/2026; pending contract grant.
- Reviewed "Draft" Ordinance regulating travel trailers; establishing standards for parking; storage; and temporary occupancy; and prescribing penalties for violations. Motion to attempt to adopt Ordinance made by Jim Shuttlesworth; seconded by Jack Schaeffer.
- DCNR Parks & Recreation Grant: Received proposal for Engineering/Architectural Services for Williams Township Park Improvements from Larson Design Group. Motion by Jim Shuttlesworth to move forward with Larson Design Group proposal in the amount of \$2,900; seconded by Tom Shuttlesworth.

New Business:

- CDBG Program 2027 Application: Motion to apply for CDGB Program by Jim Shuttlesworth, seconded by Jack Schaeffer.
- Proposal from Lentz Electric for underground electric services was reviewed; more options were suggested.
- Mid Penn CD *1645 maturity date of 9/22/2026. Motion by Jack Schaeffer to close out CD when maturity date is reached & move to General Checking Account; seconded by Tom Shuttlesworth. Motion to adjourn the meeting at 7:40 PM, by Jack Schaeffer; seconded Jim Shuttlesworth.